

Privacy Policy

Nationwide Medical Licensing® recognizes that respecting user privacy over the Internet is of utmost importance. This privacy statement is designed to provide information about the privacy and data collection practices for the site: www.nationwidemedicallicensing.com. The Site is operated by **Nationwide Medical Licensing®, LLC**.

Nationwide Medical Licensing®
1115 Palmetto Ave.
Melbourne, FL 32901

Identifying Information

In general, you can visit the site without telling us who you are or providing any information about yourself. In some areas of the site, we ask you to provide information that will enable us to process an order, offer services that require registration, assist you with technical support issues or to follow up with you. Generally, **Nationwide Medical Licensing®** requests identifying information when you:

1. Register on our web site
2. Place an order
3. Provide feedback to an online survey or tell us about an idea or suggestion
4. Request a special service
5. Request information or files from technical support or customer service

In these instances, **Nationwide Medical Licensing®** will ask for your name, address, e-mail address, phone number and other appropriate information needed to provide you with these services. In all instances, if you receive a newsletter or other mailing from us, you will always be able to “unsubscribe” to these mailings at any time.

What Nationwide Medical Licensing® Will Do With Your Information

If you choose to give us personal information for any of the purposes above, this information is retained by **Nationwide Medical Licensing®** and will only be used by **Nationwide Medical Licensing®, LLC** for the purpose intended and to support your customer relationship with us. We will not add you to a mailing list, or newsletter.

What Others May Do With Your Information

Nationwide Medical Licensing® does not share, rent, or sell any personally identifying information to any outside organization for use in its marketing or solicitations. From time to time Nationwide Medical Licensing may use agents who will have access to some of your personal information to perform services for **Nationwide Medical Licensing®** (such as credential verification or document translation), however, they are required by law to keep the information confidential and may not use it for any purpose other than to carry out the services for **Nationwide Medical Licensing®**. In addition, **Nationwide Medical Licensing®** may also share aggregate information about its customers and its web site visitors to advertisers, business partners, and other third parties. For example, we might share that our users are x percent PCs users and y percent Macintosh users. None of this information, however, will contain personal, identifying information about our users.

Third Party Links

Nationwide Medical Licensing® does provide links to other sites. Other Internet sites and services have separate privacy and data collection practices. Once you leave www.nationwidemedicallicensing.com, **Nationwide Medical Licensing®** cannot control, and has no responsibility for, the privacy policies or data collection activities at another site.

Our Commitment to Data Security

Nationwide Medical Licensing® uses the finest electronic security systems available. Additionally, our managerial procedures ensure your physical information is safe and secure.

Cookies

At times, we will use a feature on your web browser to send your computer a “cookie.” We do not use cookies to retrieve any personal information from your computer. We only use cookies to learn ways to enhance our site, and to give you better, more personalized service while at our web site. You can reset your browser to refuse all cookies or indicate when a cookie is sent. However, some functions of the site will not function if you refuse cookies. These areas of our web site will have information posted about cookies, and when a cookie will be uploaded to your computer.

Changes to this Policy

Nationwide Medical Licensing® may from time to time revise its privacy policy. You may periodically visit this page, so you are aware of any such revisions. We will not, however, use your existing information in a manner not previously disclosed. You will be advised and have the opportunity to opt out of any new use of your information.

Contacting Us

If you have any questions about our privacy policy and/or the practices of our website, you can write to:

Nationwide Medical Licensing®
Attn: Web Master
1115 Palmetto Ave.
Melbourne, FL 32901

Non-Disclosure/Misrepresentation

Nationwide Medical Licensing® cannot be held responsible/liable for any errors/omissions due to the client(s) non-disclosure or misrepresentation of any or all pertinent information on an application. NML only facilitates the transfer of information provided to us by the client and the client is responsible for all information provided to NML. Nationwide Medical Licensing will submit the application to the client when applicable for final review, by signing/submitting or agreeing to submit the application the client agrees that all information is correct. The client understands that they are ultimately responsible for the information that is submitted on their behalf.

Additional Licensing Fees

The licensing fees outlined on NML's website are our fees only and do not include state board fees, shipping/handling and merchant fee charges or third party fees. These fees are in addition to the fees listed on our Services page. Shipping fees are assessed per item invoiced.

Nationwide Medical Licensing® will provide unlimited alteration to any of the documents that it prepares. The client will only be billed \$50.00 per hour in the following situations: Excessive "personal preference" alterations (examples include but are not limited to – font, spacing, or pitch changes), or reproduction of documents that were lost, damaged, or held up by the client. Malpractice History Document Preparation in excess of five (5) claims. Staff Affiliations or Employment verifications in excess of Ten (10) facilities.

Client Caused Delays

An action by the client that keeps us from performing at our normal speed of operation may cause the client to be billed for additional expenses. Some examples of client caused delays may include – withholding information, not responding to correspondence within a reasonable amount of time (Two (2) weeks), holding your completed application for longer than one (1) month before submitting it to the board. Applications will be placed on hold if there is no correspondence from the client within a reasonable amount of time. (Three (3) months) Once an application has been placed on hold there will be additional fees to reactivate the application.

Licensing Time Frames

Nationwide Medical Licensing® does not guarantee licensure by a specific date. All time frames listed on our website are estimations of time frames based on our experience only and are not a guarantee. We ask that our clients do not enter into any contracts or obligations for work until they have received their full license. NML will be held harmless of any recourse due to the client entering into such as agreement prior to full licensure.

Cancelations

Nationwide Medical Licensing® reserves the right to cancel service at any point during the licensure process due to unprofessional behavior exhibited by a client. If NML cancels service, the client will be entitled to a prorated refund according to the parameters listed below.

Online Payment Agreement

By submitting your payment via our online system, Google Wallet or PayPal you are acknowledging that you have read and agree to NML's licensing policies (i.e. privacy policy, refund policy, licensing procedures and fees) outlined on our website and listed below.

Refund policy

- Withdrawal after application completed: 50% of initial fee.
- Withdrawal after verifications completed: 25% of initial fee.
- Withdrawal after follow up begins no refund will be issued.
- If the client is denied a license because of our error: 100% of initial fee.

*** Any refund issued by NML will be in the form of a credit toward future licensing services (excluding shipping and handling fees). ALL APPLICATIONS ARE SUBJECT TO A PROCESSING FEE PRIOR TO RECEIVING A REFUND.**